



Welcome and welcome back!

Yes, we're under construction here at Rowan and in Writing Arts—literally and figuratively. We have 101 faculty in the department this semester, including over 20% growth of  $\frac{3}{4}$ -timers and adjuncts. This is unprecedented and means many new people and people in new positions, new offices, new courses, and new teaching rooms.

As with most times of expansion, there will be growing pains. So please be patient with us here in the WA offices and with your colleagues and students. See page 5 for more discussion on some of these issues we are facing.

Have a great fall!

Sandy

## Department of Writing Arts

### IMPORTANT UPCOMING DATES

- 2 • KRISTINE GROSS: A SMALL TRIBUTE
  - 3 • WELCOME OUR NEW FACULTY  
• ARTIFACT OF THE MONTH
  - 4 • THE COLLEGE IS ON THE MOVE SOON
  - 5 • THE BORING STUFF YOU NEED TO KNOW: PARKING, OFFICE ASSIGNMENTS, RECYCLING, HOUSEKEEPING, CLASSROOMS, AND DUPLICATING
  - 6 • FERPA -RELATED ISSUES.  
• VOLUNTEERS NEEDED
- **Tuesday, Sept. 2**  
Classes begin
  - **Wednesday, Sept. 17, 3:30-4:45 in Boz 118**  
Dept. meeting. Required for full and  $\frac{3}{4}$ .
  - **Monday, October 6, 3:30-4:45 in Boz Aud.**  
College Assembled
  - **Saturday, October 11, 10am-4pm**  
Collingswood Book Festival. Volunteers needed!
  - **Wednesday, October 15, 3:30-4:45 in Boz 118**  
Dept. meeting. Required for full and  $\frac{3}{4}$ .
  - **Saturday, October 18, 11 am-1 pm, parking lot by football field.** Homecoming. Volunteers needed!
  - **Tuesday, November 4**  
Election Day. No classes.
  - **Wednesday, November 12, 3:30-4:45 in Boz 118**  
Dept. meeting. Required for full and  $\frac{3}{4}$ .
  - **Thurs., Nov. 27- Wed., Nov. 28**  
Thanksgiving break. No classes.
  - **Wednesday, December 10 3:30-4:45 in Boz 118.**  
Dept. meeting. Required for full and  $\frac{3}{4}$ .
  - **Thursday, December 11**  
Last day of classes.
  - **Friday, December 12-Thurs. Dec. 18**  
Finals week.
  - **Early January**  
Grades due.

## In Memory of Kristine Gross

On July 23, we lost Kristine—department secretary, colleague, friend artist, storyteller, animal lover, wife and mother—from complications related to her 18-month struggle with breast cancer. She was 49. For those of us who saw her the three days she was back at work right before she passed away, this still seems surreal.

Kristine had an incredibly varied background and expertise in so many things. Only after she passed away, for instance, did I learn that she had been senior lab technician for Chemistry and Physics back in the 90's.

I was out of the country when the service was held, but Kristine's sister-in-law, who gave the eulogy shared that beautiful piece with me, including this from Kristine's blog: "I'm a big believer in signs for those who are open to them..." This is so true. Kristine, who had also been a veterinary nurse at one time, emailed me after a peculiar dream she had one night:

*I decided to get a second job at night and I decided to work for a "local animal hospital" advertised in a Glassboro paper that turned out to be your house. I was surprised to find that you were a veterinarian at night. [Me too!] I was getting the tour of your hospital/house when suddenly we were in a boat going down the rapids in a river. The boat was spinning wildly out of control and I was frantically trying to find a flare and yelled, "Sandy! We forgot to wear our lifejackets!" Yikes! Let's hope for smooth sailing! Or at least keep the flares and lifejackets handy.*

The sailing was not always smooth for Kristine and the lifejackets did no good in the end, but Kristine's "cheery, quirky spirit," as Jeff refers to it, will live on.

I understand that butterflies were released at the end of the service to honor Kristine's love of animals. I couldn't imagine a more wonderful and fitting tribute for such a wonderful person.

## **WELCOME TO THE FOLLOWING NEW FACULTY**

### **Full-time Instructor**

Jennifer Tole

### **Three-quarter-time Instructors**

Christine Bryant

Bonny Chezik

Andrew Davison

Tim Donaldson

Diane Gautier

Rachel Howe

Jenna Lewis

Meghan Mercier

Tara Timberman

Tim Zatzariny

### **Adjunct Instructors**

Mark Baird

Phil Cole

Lauren Covaci

Jeff Denshuick

Lori Devore

Brooke Hoffman

Monica Keenan

Allison Kelly

Aiden Kosciesza

Kristine Lafferty

William Lewis

Chelsea Covington-Maass

Julie Malsbury

Sheri Matthews

Rebecca Brill Moody

George Mote

Richard O'Brien

Anthony Palma

Christine Pierucci

Courtney Polidori

Tara Ronda

John Rowland

Thierry Saintine

Michele Schrier

Christopher Tirri

Rachel Unander-Rowles

Andrea Vinci

Andrea Watkins

Chanelle Wilson

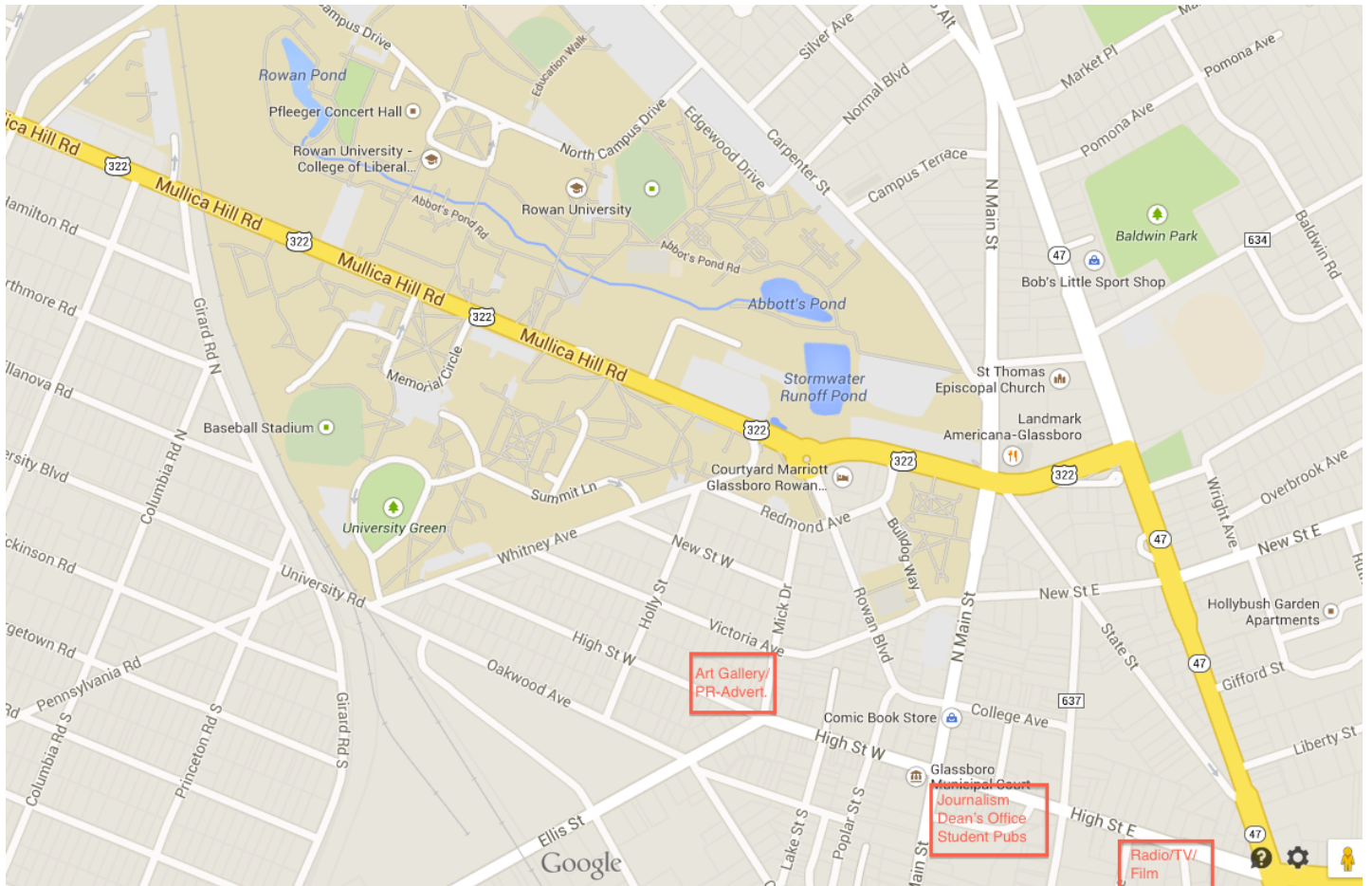
## **ARTIFACT OF THE MONTH**

This newsletter doesn't come out every month—or even every other month—but I have come up with no better name, so this “month's” artifact again comes from Joe Giampalmi who was kind enough to share a 2001 tote bag giveaway that reminds us we were once only the C of C. The current tote—with our longer, more encompassing name, fold-over flap and Rowan logo,—shows how we now spare no expense when it comes to toting.

If you have an artifact you'd like to see featured in a future newsletter, feel free to send it or a photo of it to me.



# CCCA is Moving into Town!



A plan for the future home (homes!) of the College was announced at the recent chair's retreat. The staging goes something like the discussion below, with Writing Arts moving to Bozorth sometime after next summer, at the earliest.

Stage 1: PR/Advertising and the Rowan Art Gallery move to 301 High Street, a building the U. already owns.

Stage 2: Journalism, Student Publications and the Dean's office move to the current Land Dimension's Building at the corner of Main and High Streets in the middle of town.

Stage 3: Radio/TV/Film moves to a yet-to-be-built building where the old theatre used to be on the corner of High and Academy St.

Stage 4: After the renovation of the computer lab wing of Bozorth, Writing Arts and Communication Studies move into Bozorth. Hawthorn Hall will then become the home of people currently housed in Bole Annex.

Art remains where they are in Westby.

**While the dean has put together an information packet for the college (found here: <http://www.rowan.edu/colleges/ccca/facultyStaff/documents.html>), below is information not in there that is relevant to WA faculty.**

### **PARKING**

As I write this, construction in the lot behind Bunce Hall has about a quarter of it closed off. A dumpster taking up three spaces was placed in the lot behind Hawthorn the other day. Add in somewhere around 1,000 students more than last fall and the faculty to teach them, and parking will be at a premium come Tuesday.

Try to arrive early and know where alternative parking lots are. Employees may park in any lot. A campus map is available at [www.rowan.edu/parking](http://www.rowan.edu/parking).

### **OFFICE ASSIGNMENTS**

With the increase in faculty, office space is at a premium. We have many shared spaces. Please be considerate of your officemates and colleagues in terms of:

- Aromas from foods or perfumes/lotions/scents that might be off-putting to others
- Noise level of music or video viewing
- Discussion of students (See page 5 for more on FERPA.)

### **SINGLE STREAM RECYCLING**

For those whose offices are in Hawthorn, we are part of a new recycling policy that Rowan has instituted. Trash cans have been removed from offices, and there is one central trashcan in the hallway. A small amount of waste can go into the recycling, but no more than 5% contamination.

### **HOUSEKEEPING**

Housekeeping will now take place during the day. Ray has been assigned to our building from 12:30-3:30 pm Tuesday-Friday. He will be vacuuming, emptying bins, and cleaning bathrooms. If you have any requests, don't hesitate to ask.

### **CLASSROOM ASSIGNMENTS**

The department is now assigned rooms that we need to use from 8 am to 9:30 pm M-R and until 5 on F. All rooms that we were assigned are now technology enhanced. Please don't request different rooms, unless there is a mobility/ADA-related issue, as Scheduling will reject your request and bounce it back to me.

One of our rooms is a computer lab, and I have tried to honor requests for it, but it is filled now. If you would like more/less time in Boz 131, you could possibly trade with someone else teaching at the same time in a different room. If you do this, please let me know so we can make the change official.

### **DUPLICATING**

Everyone has money on your Rowan ID to make copies. Please note that these cost 8 cents each and should be used sparingly. Either use a department printer (actually the cheapest method) or use Duplicating: [http://www.myorderdesk.com/Home.asp?Provider\\_ID=29525](http://www.myorderdesk.com/Home.asp?Provider_ID=29525). Or go to [www.rowan.edu/duplicating](http://www.rowan.edu/duplicating) and click on the link to Duplicating. There are also a few paper copy order forms in front of the mailboxes if you want to go the slow route. Give yourself 48 hours to get anything back from Duplicating unless you are going to pick it up.

## FERPA: WHAT YOU CAN AND CANNOT REVEAL ABOUT A STUDENT'S RECORD

It is important that we are all aware of the ramifications of the Family Educational Rights and Privacy Act (FERPA). It tells you who you can and cannot talk to about a student's educational record, and under what circumstances you may do so. Basically, in most non-emergency cases, the student needs to have signed a FERPA waiver for you to discuss anything about the student with anyone, including spouses, parents, etc.

You can find *FERPA Information for Faculty and Staff* and the *Training PowerPoint* on the FERPA section of the Registrar's website:

<http://www.rowan.edu/provost/registrar/ferpa.html>

Any questions regarding requests for protected student information should be referred to the Registrar's office; to Richard Jones, Dean of Students (856-256-4283 or [jonesri@rowan.edu](mailto:jonesri@rowan.edu)); or to Melissa Wheatcroft in the General Counsel's office (256-5107 or [wheatcroft@rowan.edu](mailto:wheatcroft@rowan.edu))

You can see whether a student has a FERPA waiver on file, and for whom, at the *FERPA - Student Disclosure Authorization* link here:

<http://www.rowan.edu/provost/registrar/faculty.html>.

You can also find suggested *Note Taking Guidelines* for advisors and *Recommended Advisor Protocol* for the Rowan Success Network:

[http://www.rowan.edu/provost/academic\\_affairs/atp/faculty/success.php](http://www.rowan.edu/provost/academic_affairs/atp/faculty/success.php).

Looking for something to do in October?

We need volunteers for two events:

- **The Collingswood Book Festival.** Saturday, October 11, 10am-4pm. We already have four volunteers but, as we have both a kids and a regular table, we need more. Amy Woodworth has put together a Doodle poll for volunteers: <http://doodle.com/c7xapfp7xhrqqrmu>.
- **Rowan Homecoming.** Saturday, October 18, 11 am-1 pm, in the parking lot by football field. We probably need one or two more volunteer for this. It involves hanging out and meeting alumni who come by the CCCA tent.